

# RECIPE COLLECTION FORM

\_\_\_\_\_  
Category (See instructions for category names)

\_\_\_\_\_  
Recipe Title (Recipe title that will be published in the cookbook.)

\_\_\_\_\_  
Submitted By (Name that will be published with recipe.)

**INGREDIENTS:** Use abbreviations: pt. qt. pkg. env. c. ctn. tsp. T. oz. lb. gal. doz. sm. med. lg.

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**DIRECTIONS:** \_\_\_\_\_

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# INSTRUCTIONS

- **DEADLINE TO SUBMIT RECIPES IS JUNE 8, 2018.**
- Print **NEATLY IN INK, NOT PENCIL**, and place only **ONE RECIPE** per form.
- If more room is needed, use another sheet and staple together.
- Please **WRITE LEGIBLY**, as this will greatly reduce errors.
- List all ingredients and directions in order of use and preparation.
- Include amounts, sizes, e.g., 2 (8-oz. cans.), temps, and baking/cooking times.
- Keep ingredients separate and directions in one paragraph. Do not submit recipes in steps, columns, or charts.
- Use names of ingredients in the directions, e.g., "Combine flour and sugar." **DO NOT** use statements like, "Combine first three ingredients."
- Include temperatures and cooking, chilling, baking, and/or freezing times.
- Any special recipe notes (gluten free, vegetarian, anything other than ingredients, directions, contributor name, serving size, or recipe title) should be kept as a separate comment on the bottom of this form.
- Please include your phone number below in order for us to contact you if we have any questions.
- Your recipes should fit into one of the following categories:

- |                                     |                            |
|-------------------------------------|----------------------------|
| <b>Appetizers &amp; Beverages</b>   | <b>Breads &amp; Rolls</b>  |
| <b>Soups &amp; Salads</b>           | <b>Desserts</b>            |
| <b>Vegetables &amp; Side Dishes</b> | <b>Cookies &amp; Candy</b> |
| <b>Main Dishes</b>                  | <b>This &amp; That</b>     |

Dear Friend,

We are preparing a cookbook featuring favorite recipes from our members. The cookbook will be professionally published. Please submit your favorite recipes (up to 5 recipes) following the instructions above.

If you choose to, you can submit a short story that is associated with your recipe. Due to limited space, the story can only be 200 characters long. Please note, this is not a requirement for each recipe. If you have any questions on the recipe submittal process, please email the committee at [unityprescookbook@gmail.com](mailto:unityprescookbook@gmail.com)

We anticipate having cookbooks in hand this fall and we expect there will be a great demand for the cookbooks. To ensure we order enough cookbooks for the first shipment, please let us know how many cookbooks we can reserve for you.

Please reserve \_\_\_\_\_ cookbook(s) for me.

Name/Phone Number \_\_\_\_\_