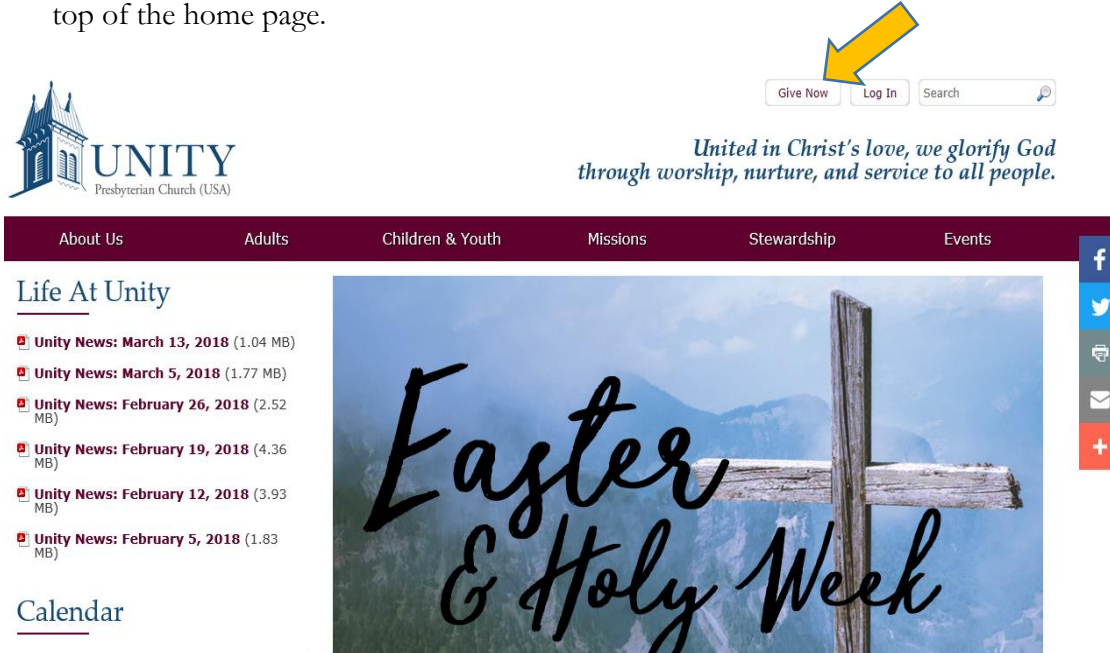


ONLINE GIVING and PLEDGING

To Simply Make a Gift:

1. Go to the church website (<http://unityfortmill.org/>), click on the “Give Now” button near the top of the home page.



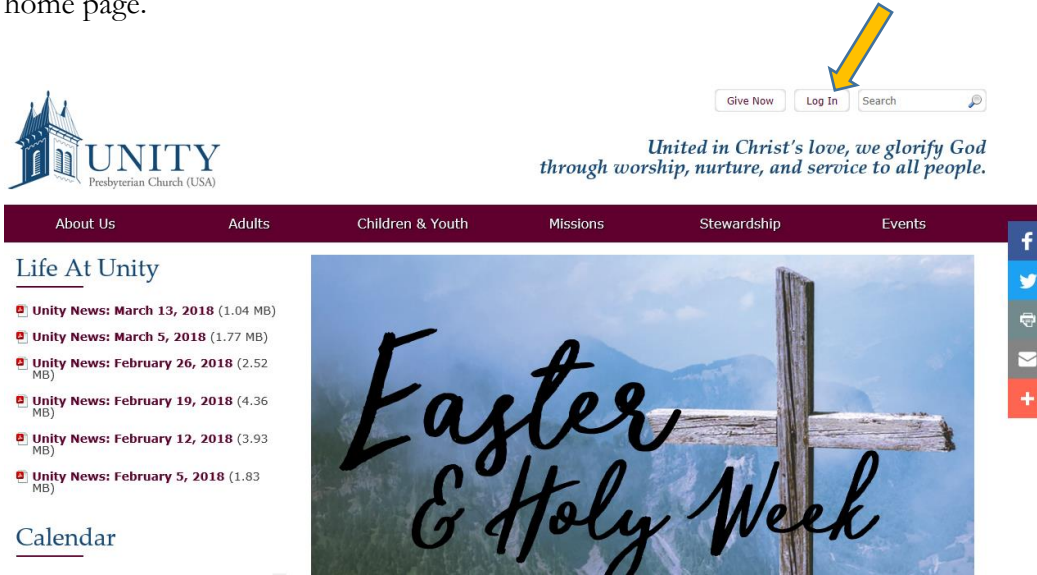
2. You will then be prompted to enter information regarding the gift you wish to make. Upon completing the requested information and submitting your transaction, you will receive an email from the church thanking you for your contribution.

A screenshot of the online giving form. The header reads 'Welcome to Unity Presbyterian Church'. Below this is a 'Giving Details' section. It contains a form with the following elements: a 'Give' input field, a 'to' label, a 'Select a fund' dropdown menu, an 'optional memo' input field, and a '+ add more' link. Below these is an 'E-mail Address' input field. At the bottom of the form is a blue 'Continue' button. At the very bottom of the page, there is a footer with 'ACS Technologies', 'Privacy Policy', and 'Terms of Use' links.

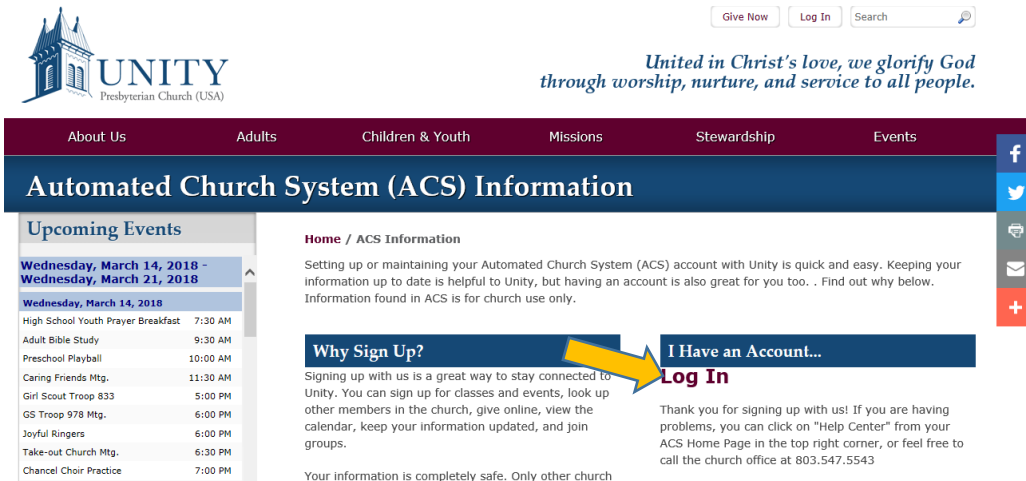
To Pledge, Give and View All Personal Giving Information:

1. Log in to Unity's Access ACS system:

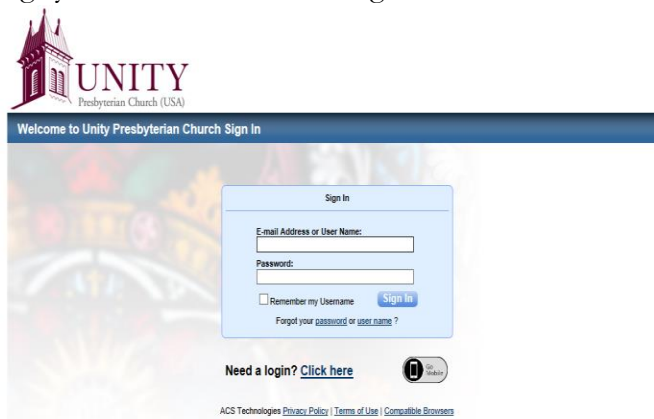
Go to church website (<http://unityfortmill.org/>), click on the "Log In" button at the top of the home page.



This will open an information page with instructions about how to create a Login if you do not already have one. If you already have a Login, simply click where it says "I Have an Account... Log In".



This brings you to the Access ACS Sign-In screen.

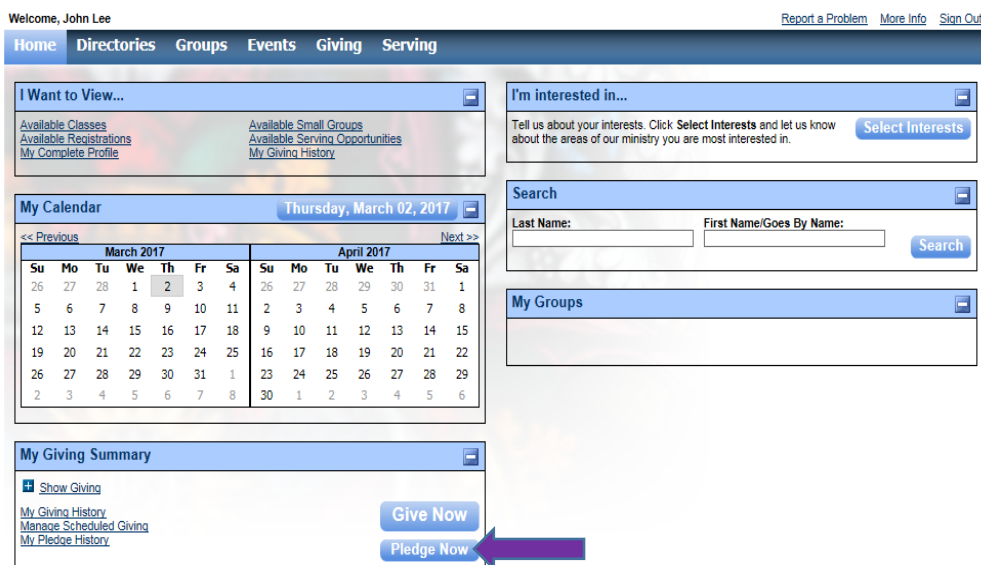


If you have never logged in before, you will need to click “Need a Login?” and follow the directions. Login information will be sent to you through the Preferred Email address we have listed for you in our ACS system. (**Note: if you do not receive login information in a reasonable amount of time, you should check your “Spam” or “Junk” folder--sometimes the email will get sent there.) If you need to update or change your Preferred Email, please contact the Church Office. Also, if you have Comporium email, you may have problems receiving the automated email from the system. If so, please contact Anissa Lee in the Church Office for assistance.

Once you have your login information, enter it on the Sign-In screen, this will take you to your Home page within the Access ACS system.

2. To Make a Pledge:

On the Home page click on the “**Pledge Now**” button in the “My Giving Summary” box.



Complete the requested information to submit your pledge.

Home Directories Groups Events Giving Serving

Add Pledge

Enter the Pledge information below

I pledge [] to [Select a fund] to be given [Select the frequency]

from [3/2/2017] until [12/31/2017] for a total pledge of \$0.00

Save **Save and Setup Online Gift** or **Cancel**

Once a pledge has been saved, it cannot be edited online.

ACS Technologies [Privacy Policy](#) | [Terms of Use](#)

3. To Make a One-Time or Recurring Gift:

On the Home page you can click on either the **“Giving”** tab at the top, or on the **“Give Now”** button in the **“My Giving Summary”** box.

Welcome, John Lee [Report a Problem](#) [More Info](#) [Sign Out](#)

Home Directories Groups Events Giving Serving

I Want to View...

[Available Classes](#) [Available Small Groups](#)
[Available Registrations](#) [Available Serving Opportunities](#)
[My Complete Profile](#) [My Giving History](#)

I'm interested in...

Tell us about your interests. Click **Select Interests** and let us know about the areas of our ministry you are most interested in. **Select Interests**

My Calendar Thursday, March 02, 2017

<< Previous Next >>

March 2017							April 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	1	2	3	4	26	27	28	29	30	31	1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31	1	23	24	25	26	27	28	29
2	3	4	5	6	7	8	30	1	2	3	4	5	6

My Giving Summary

[Show Giving](#)
[My Giving History](#)
[Manage Scheduled Giving](#)
[My Pledge History](#)

Give Now
Pledge Now

Clicking on these options allows you to view/manage personal giving information.

At this point you can choose to make a **One Time** gift or a **Recurring** gift.

Welcome, Megan Watson [Report a Problem](#) [More Info](#) [Sign Out](#)

[Home](#) [Directories](#) [Groups](#) [Giving](#) [Serving](#)

[Give Now](#) [My Scheduled Giving](#)

Gift **Funds** **Payment Method** **Review & Process** **Receipt**

How much would you like to give? ex: 50.00

How often would you like to give? One Time Recurring

When would you like to give?

[Continue >>](#)

Following the prompts as they appear on your screen and completing the information requested will complete your transaction. Upon submission, you will receive an email from the church thanking you for your contribution.